**Permission to travel**

Team: …………………………………………………

Travel to: ………………………………………………

Date: ……………………………………………………

For: ……………………………………………………

Cost of – Travel $\_\_\_\_\_\_\_\_\_\_\_\_

Accommodation $\_\_\_\_\_\_\_\_\_\_\_\_

Other $\_\_\_\_\_\_\_\_\_\_\_\_

Total $\_\_\_\_\_\_\_\_\_\_\_\_

**FUNDED BY:** team/ parents/ marchers/ fundraising

(Delete non applicable)

TREASURER’S SIGNATURE ………………………. Date ……………………

*(It is the Treasurer’s responsibility to ensure accurate details of expenditure are*

*Provided to the Secretary, Marching Southland)*

* Current Bank Statement/Balance attached.
* Funds on Hand $
* Less ALL OUTSTANDING DEBTS – itemised

(Attach list)

If travel is to be funded by Parents or Marchers attach list stating:

Name of Parent/Marcher ………………………………….

Amount ………………………………….

Date to be paid by ………………………………….

*If travel is to be covered by fundraising/Parents/Marchers the funds must be deposited in your team/club account prior to travel.*

*Failure to observe the above will result in travel permission being declined.*

**REMEMBER ALL COSTINGS TO BE TO THE SECRETARY AT LEAST SEVEN (7) DAYS PRIOR TO TRAVEL**

**THERE WILL BE NO EXCEPTIONS**