**Team Obligations to Marching Southland**

**and Marching New Zealand**

**All teams must comply with Marching NZ Rules of Participation, Constitution, and Policies.**

These can be downloaded from the Marching NZ website [www.marching.co.nz](http://www.marching.co.nz) . Click on the Reference Library

All teams must be registered prior to taking to the field

Please be careful when you are depositing money, make sure it is referenced and in the correct account

Competition entry: 03-1750-0192851-00 Registrations: 03-1750-0192851-01

**Competition entries**

These must be received by association Secretary 2 weeks before competition

* Draws will be emailed 7 days before competition
* Entries can be email to **southland@marching.co.nz**
* Internet banking – Westpac 03-1750-0192851-00

(use team name, grade, entry fees as reference)

Entry forms must have the same names as your registration card. Any changes or additions to your registration card throughout the season must be advised to the Secretary. This is very important, especially for South Island and New Zealand Championships.

**Trophies**

Marching Southland Trophies are the responsibility of the recipient team and must make sure they are respected, cared for and returned to the correct associations.

* All trophies from Southland Association must be returned by 30th August
* All trophies from National Competitions must be returned to MNZ by 30th August
* All trophies from South Island Competitions must be returned to the NEXT hosting association by 30th August

**Judges attending Team Practices**

Coaches are able to request a judge/s attend their practice to assist the Coach. The request should first be made to the Chief Judge, then with her permission, you can ask the judge or judges and arrange the dates and times to suit.

**Publicity**

All teams are to complete a publicity permission form - to be found on the Marching Southland website under the **Documents and Forms** header

**16.17 Incorporation**

Each Association shall be incorporated under the Incorporated Societies Act 1908.

**Un-Financial members**

Team members from the previous season must be forwarded to association Treasurer by 30th April

**Consequences of non-payment**

* Could stop registration for next season
* Clearance must be given by both Team & Association Treasurer
* Responsibility of the Team to collect
* Team treasurer must advise association treasurer as soon as debt is cleared

**End of season**

* Full financial records & bank statements for the season MUST be provided to the association Treasurer by 30thJune. If this is not completed by this time then that team will not be able to be registered for the next season until all requests are complied with.

**Financial clearance for competing outside Southland Association – Events & Competitions**

**Permission to wear competition uniform**

* This includes events, fundraising, and advertising etc.

 Requests for permission need to be in writing with your Team reports at the committee meeting before your event.

**Permission to travel**

* Budget & Bank statement goes to association Treasurer minimum 2 weeks before traveling
* If you are staying at paid accommodation **in your own association area** for Nationals or South Islands you will still need to provide a budget and bank statement by 30th November.

**ISSUES/CONCERNS**

Marching Southland is able to support teams struggling with issues they are not able to resolve

From time to time a team may experience some concerns that they are not sure how to handle.

This may include parents concerned about how their child is being treated, either by the Coaches, Chaperones, or even other team members, or concerns over how money fundraised is being spent, or perhaps some animosity that may have arisen between Team officials, or any number of issues.

By way of support, if you feel a team meeting is required, or a meeting of parents is needed, Marching Southland can offer to chair the meeting, if that is what you wish, to be that objective person, to help you resolve your concerns

**CONTACT WITH MARCHING NZ**

As a Coach, your first stop is:

Marching Southland Coaching Co-ordinator

**Jess King**

Email: Marchsouth\_coachcoord@outlook.com

Other concerns or clarification of Marching NZ Rules contact:

Marching Southland

**Secretary**

Email: southland@marching.co.nz

*The same applies with other queries, first contact your Marching Southland Secretary, who, if unable to answer, will contact Marching NZ CEO, and get back to you.*

For financial issues contact:

Marching Southland Treasurer

**Pauline Ward**

Email: c.p.ward@xtra.co.nz

For organising a Judge to attend practice or dispensation contact:

Marching Southland Chief Judge

**Rebecca Fa’alologo –Robertson**

Email: Marchsouth\_chiefjudge@outlook.com

If any of the above is unable to answer your questions, they will make contact with Marching NZ, Director of Coaching judging etc. and get back to you.

You should not contact Marching NZ directly yourself.